

Answer to Complaint, or Cross Claim, Counterclaim or 3rd Party Complaint

Instructions:

Select *Adversary*

Select *Answers/Objections*

Select *Answer to Complaint or Cross Claim, Counterclaim or 3rd Party Complaint*

Enter Case Number

Verify Case Number is correct

Select Party

- Party not listed, Add/Create New Party

Select (to “Include”) docket event to which you are answering

- If you are not filing a 3rd party complaint, cross-claim, or counterclaim in addition to the Answer, you may not see some of the screens explained below

Browse, Verify and attach the correct .pdf file

Select appropriate action if you are including a 3rd party complaint, cross-claim, or counterclaim

- Place a checkmark in the appropriate box

Select if this event refers to another event on the docket

Enter name of Party you are filing against in the appropriate space provided if including a 3rd party complaint, cross-claim, or counterclaim

Select category of document to which your event relates if you have chosen to refer the entry

- Highlight all categories if unsure

Select the Party or Group against whom you are filing a 3rd party complaint, cross-claim, or counterclaim

Review Docket Text for accuracy

Warning!! Verify entry is correct before submitting