

## **Rule 4002-1**

### **Debtor - Duties**

#### **(a) Inventory or Equipment**

When inventory or business equipment is scheduled, the debtor shall, immediately after the general description thereof, list a present inventory, append a brief explanation of its exact location, the name and address of the custodian thereof, the protection being given such property, and the amount of fire and theft insurance, if any, and state whether prompt additional attention or protection is necessary.

#### **(b) Need for Immediate Attention**

If a property of the estate includes perishable goods or if the business premises otherwise needs immediate attention or protection, the debtor or the attorney for the debtor, when relief is ordered under Chapter 7, 12 or 13 or a trustee is appointed under Chapter 11, shall notify the United States trustee of the need for immediate action. Notification shall be by personal communication or by telephone.

#### **(c) Tax and Other Information Where Case is Pending**

- (1) Where a request is made that the debtor file tax and other information pursuant to § 521(f) of the Code, the information shall be filed electronically if filed by an attorney, or if by the debtor conventionally in accordance with LBR 9018-1, in which case the debtor shall promptly notify the party requesting that the information has been filed.
- (2) Where the party requesting that the information desires to view the information, such request shall be made in accordance with LBR 9018-1.
- (3) If the requesting party and debtor so elect, the debtor may provide the requested information directly to the requesting party.

#### **Related Provisions**

11 USC 521	Debtor's Duties
11 USC 707	Duties of Trustee

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