

Accessing audio files from PACER

All court proceedings held in the Eastern District of Washington Bankruptcy Court are digitally recorded. Many of these hearings are posted to the PACER (Public Access to Court Electronic Records) System. There are two methods to access those audio files.

By the Individual Case Record:

1. Login with your PACER account supplied by the PACER Service Center (800) 676-6856.
2. Select **Reports** from the blue menu bar.



3. Select **Docket Report**



4. Type in desired **Case Number** (filters such as date range or document range are not required).

ECF Query Reports

Docket Sheet

Case number Find This Case

Filed to
 Entered to

Documents to

Include:
 Terminated parties

Document options:
 View multiple documents

Format:
 HTML
 Text

Sort by

Run Report Clear

- Click **Run Report**
- Locate the docket entry and click on the **document number** in the second column to access the PDF file that contains the embedded audio.

12/12/2011	645	PDF with attached Audio File. Court Date & Time [12/12/2011 1:23:52 PM]. File Size [6424 KB]. Run Time [00:26:46]. (.). (admin). (Entered: 12/12/2011)
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- The audio files are in MP3 format and embedded as an attachment to the PDF (Windows Media Player will play MP3 files by default). Click the **Attachments** tab or **Paper Clip** icon (you will need the latest version of Adobe Acrobat Reader) to display a link to the MP3 file.
- The Attachment window will then be shown. **Double Click** on the embedded audio file to open it (you can also click on the embedded audio file and then click **open** or **save**).

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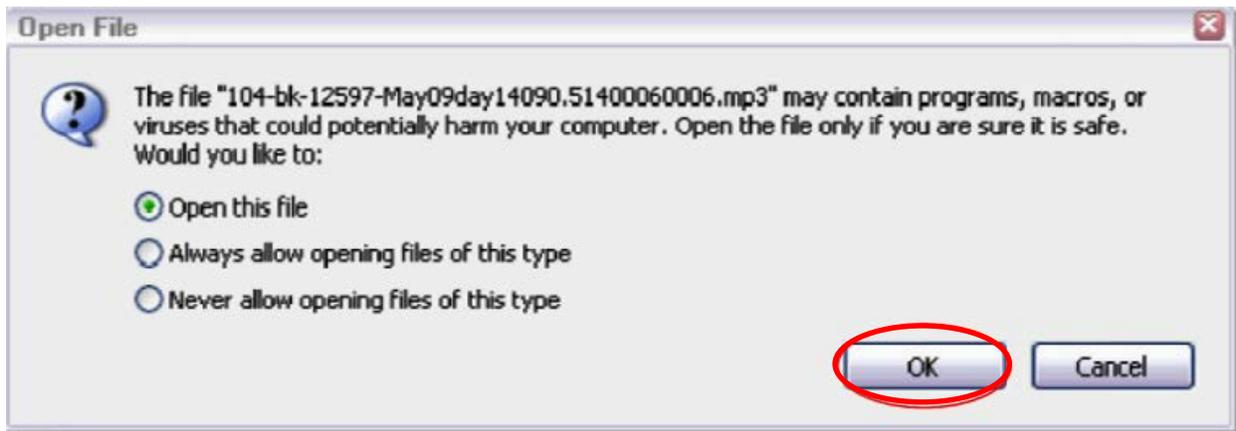
**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF WASHINGTON**

PDF FILE WITH AUDIO FILE ATTACHMENT

2003-12000
Jane Doe Test and Jon Doe Test

Case Type : bk
Case Number : 2003-12000
Case Title : Jane Doe Test and Jon Doe Test
Audio Date/Time: 12/12/2011 1:23:52 PM

9. Adobe Acrobat may warn you of the dangers of opening attachments. Click **OK** to open the file and your default audio player will pop up and begin playing the audio file.



All Audio Records by Date Range:

1. Login with your PACER account supplied by the PACER Service Center (800) 676-6856.
2. Select **Reports** from the blue menu bar.



3. Select **Docket Activity**



- Select any desired filters, such as date range or case type.
- From the **Category** field, select **audio**.

ECF Query Reports Utilities Logout

Docket Activity Report

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Case number:

Office: Case type:

Category: Open cases Closed cases

Entered between: to Summary Text Full Docket Text

Sort by:

- Click on **Run Report**.
- A list of all audio files for the given date range will be displayed. Click on the document number in the second column to access the PDF file that contains the embedded audio.

ECF Query Reports Utilities Logout

Docket Activity Report

UNITED STATES BANKRUPTCY COURT -- EASTERN DISTRICT OF V

Report Period: 12/12/2011 - 12/12/2011

Case	Doc Id	Date Entered/Filed	Category/Event	Judge Trustee
03-12000-PCW11 Jane Doe Test and Jon Doe Test <i>Office: 2 Type: bk</i> <i>Chapter: 11 Assets: Yes</i>	645	<i>Entered:</i> 12/12/2011 16:00:01 <i>Filed:</i> 12/12/2011	<i>Category:</i> audio <i>Event:</i> Audio File	<i>Judge: Wi</i> <i>Trustee:</i> APPLICAE

- Refer to Steps 7-9 above.