

## Rule 7016-1

### Pretrial Procedures

#### (a) Applicability

This rule applies to the pretrial procedure in all adversary proceedings and those contested matters specifically identified by the judge assigned the case.

#### (b) Scheduling Conference

A scheduling conference shall be set by the Court. The scheduling conference is conducted for the purpose of addressing matters contemplated by FRCP 16(b).

##### (1) Written Report

The attorney for the plaintiff shall timely call a meeting as required by FRCP 26(f). In accordance with that rule, but in no event no less than five (5) days prior to the date set for the scheduling conference, the attorneys of record and all unrepresented parties shall *file* ~~deliver to the appropriate chambers~~ a written report as contemplated by FRCP 26(f). Should the parties be unable to agree on a written report, then each party shall prepare and *file* ~~submit~~ a separate written report.

##### (2) In addition to the items set out in FRCP 16(b), the written report shall also contain information or estimates regarding:

- (A) the length of the trial, and
- (B) preference as to location of the trial.

#### (c) Pretrial Conference

A pretrial conference may be set by the Court for the purpose of addressing items contemplated by FRCP 16(c) or other items of interest.

##### (1) Proposed Pretrial Order

(A) The attorney for the plaintiff shall insure that the attorneys of record and all unrepresented parties confer prior to the date of the pretrial conference and in good faith attempt to formulate a pretrial order. Should the parties be unable to agree on a pretrial order, then each party shall serve and submit to the Court a separate proposed pretrial order.

(B) All proposed pretrial orders shall be *submitted in the manner set forth in LBR*

~~9013-1(c)~~ delivered to the appropriate chambers no less than five (5) days prior to the date set for the pretrial conference and shall be in the prescribed local format.

**Related Provisions**

FRBP 7016	Pretrial Procedure
FRBP 7026	Disclosure and Discovery

**LBR 7016-1**  
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